



PALM SPRINGS UNIFIED SCHOOL DISTRICT

980 EAST TAHQUITZ CANYON WAY

PALM SPRINGS, CALIFORNIA 92262-0119

(760) 416-6000

FAX (760) 416-6015

Sandra Lyon, Superintendent of Schools

BOARD OF EDUCATION: JOHN GERARDI, *President* – JAMES WILLIAMSON, *Clerk*
RICHARD R CLAPP, *Member* – KAREN CORNETT, *Member* – MADONNA GERRELL, *Member*

January 1, 2017

Dear Vendor/Contractor:

Senate Bill 854, signed into law June 20, 2014, became effective immediately.

It established a new registration program for projects with labor over \$1,000, which will collect fees to fund compliance monitoring and enforcement, determine prevailing wage and public works coverage, and hear enforcement appeals.

All vendors, contractors and subcontractors intending to bid or perform work on projects with labor over \$1,000 will be required to register for the program online with DIR (Department of Industrial Relations - <http://www.dir.ca.gov/Public-works/PublicWorks.html>) and renew annually. The cost to register for the program is currently \$300.00 and is non-refundable. This is a DIR fee paid to the state. The District will not register a vendor/contractor, nor collect funds for registration.

Vendors, contractors or subcontractors intending to bid or perform work must be registered with the DIR by March 1, 2015. The requirement to use only registered vendors, contractors and subcontractors on District Projects, with labor over \$1,000, applies to all projects awarded on or after April 1, 2015. No bid, proposal or quote can be accepted, contract or subcontract entered into nor purchase order issued without proof that the contractor or subcontractor is registered with the DIR.

If you intend to bid or provide any services on District projects in the future, please ensure you are registered with the DIR prior to March 1, 2015. The District will be required to complete a form PWC-100 notifying the DIR of the services you are providing. See attached for the information required on the PWC-100 form. This information **must** be included in all future quotes and/or bids. The District will not issue a signed Purchase Order or Notice to Proceed without the completed form for each project.

“What if a contractor fails to register?”

Vendor/Contractor will be ineligible to bid on District Projects.

Vendor/Contractor will be ineligible to work on District Projects.

For first violation in a 12-month period, may pay \$2,000 to DIR to register if otherwise qualified.

For inadvertent lapsed renewal, 90 day grace period to pay double fee to DIR to re-register.

Any questions, and all correspondence, must be directed to the Director of Purchasing.

Sincerely,

Rebecca Abeyta
Director of Purchasing
980 E. Tahquitz Canyon Way, Suite 103
Palm Springs, CA 92262
760-416-6212.



Palm Springs Unified School District

(DIR) Department of Industrial Relations Compliance Form

THIS FORM MUST BE COMPLETED & SUBMITTED WITH EACH BID, PROPOSAL OR QUOTE THAT INCLUDES LABOR COSTS OF \$1,000 OR MORE.

VENDOR/CONTRACTOR INFORMATION: **DIR Registration No.:** _____

Business Name _____

Business Address _____

Telephone Number _____ Contractor's License #: _____

Project Site and Description: _____

Project Mngr/Rep Name: _____ Title: _____

Email Address: _____ Est. Start/Completion Date _____

CLASSIFICATIONS (please select one)

- Asbestos Boilermaker Bricklayers Carpenters Carpet/Linoleum
- Cement Masons Drywall Finisher Drywall/Lathers Electricians Elevator Mech.
- Glaziers Iron Workers Laborers Mill Wrights Operating Eng
- Painters Pile Drivers Pipe Trades Plasterers Roofers
- Sheet Metal Sound/Comm Surveyors Teamster Tile Workers

***** FOR PALM SPRINGS UNIFIED SCHOOL DISTRICT USE ONLY *****

Project Award Date:	Awarding Body: Palm Springs USD
Project Name:	Project #:
Brief Description:	Contract #:
Contract Amount:	Total Project Cost:
Number of Prime V/C: 1	Alternative Model: None apply
<u>Physical Address (School or Site):</u>	<u>Billing Address:</u> Fiscal Services 980 E. Tahquitz Canyon Way Suite #204 Palm Springs, CA 92262, Riverside
First Advertised Bid Date:	Est. Start & Completed Date:
Misc. Notes:	
Submitted by:	Date:
	DIR Project No.: