

# Palm Springs USD

## Exhibit

### Uniform Complaint Procedures

E 1312.3

Uniform Complaint Policy Complaint Form

Complaints shall be filed with:

Antonia Hunt, Title IX Coordinator  
Educational Services  
Palm Springs Unified School District  
150 District Center Drive  
Palm Springs, CA 92264  
(760) 883-2703  
[ahunt@psusd.us](mailto:ahunt@psusd.us)

Complaints may be filed anonymously. However, if you wish to receive a response, you must provide the following contact information.

Name: \_\_\_\_\_  
If a PSUSD Employee, School/Department: \_\_\_\_\_  
Address: \_\_\_\_\_  
Work Phone Number: \_\_\_\_\_  
Cell or Home Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

1. Identify the offending person or persons (if known).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. State what happened to cause the complaint. Be specific and include the school or location of the issue. (If more space is required, please attach additional pages.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What remedy are you seeking?

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4. Describe the informal efforts you made to correct the situation.

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\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

TO BE COMPLETED BY COMPLIANCE OFFICER(S)

\_\_\_\_\_  
Date Received

By

\_\_\_\_\_  
Uniform Complaint Policy Complaint Form #

\_\_\_\_\_  
Reference

\_\_\_\_\_  
Code Date Resolved By

Exhibit PALM SPRINGS UNIFIED SCHOOL DISTRICT

version: May 13, 2003 Palm Springs,

California revised: November 28, 2006

revised: July 26, 2011

revised: January 12, 2021

revised: June 13, 2023

revised: October 8, 2024