



Superintendent Search Timeline and Activities

April 26, 2025

The Governing Board of the Palm Springs Unified School District has engaged Education Support Services (ESS) advisers Dr. Mike Matthews, Dr. Lillian Maldonado French, and Dr. Gary Rutherford to facilitate the search for the District's next superintendent. Below is a proposed overview of the process, timelines, and activities that will occur over the next few months:

- Monday, April 14 Online Survey sent to parents, HS students, & employees (closes on April 30)
EdCal Ad posted online & the application window opens (closes on Friday, May 9)
District Office staff starts scheduling Community Engagement (ends by April 30)
- Tuesday, April 22 ESS Contract taken to Board for action/ratification
- Tuesday, April 29 Special Board Meeting to further discuss/refine search events
- April 14-30 Community Engagement phase (survey closes April 30)
- Friday, May 2 Leadership Profile sent to Board Members in advance of release
- Monday, May 5 Leadership Profile shared with community & prospective applicants
- Friday, May 9 Application window closes
- Tuesday, May 13 Candidate analysis and all application files shared with Board
- May 13-20 Board reviews application files prior to Special Meeting
- Tuesday, May 20** Special Board Meeting to select candidates to be interviewed, finalize interview questions, and finalize logistics for the interviews
- Saturday May 31** Round 1 Interviews (all day)
- Monday, June 2** Round 2 Final Interviews (typically half day)
- By June 6 Background and Social Media checks completed
Contract negotiated and finalized
Press Release drafted and finalized (release date to be determined)
- Tuesday, June 10 Appointment vote in closed session; Contract approval in open session