

Facilities

The Superintendent shall assure that physical facilities are safe, properly maintained and reasonably equitable to support the accomplishments of the Board's **Results** policies.

The Superintendent will:

1. Develop and regularly implement a five-year District Facilities Master Plan that establishes priorities for construction, renovation and maintenance projects.
2. The Board may consider the Superintendent's self-reflection, along the Board Monitoring Report and its overall perspective of the Superintendent's leadership of the District.
3. Identify assumptions, including growth patterns, to the Board when land purchases and school facilities construction are recommended.
4. The Superintendent will review school attendance boundaries as needed to assure reasonable balance in student enrollment and program quality.
5. Identify comparative costs, transportation factors considered, and any other contingencies that may result from potential natural and man-made risks when identifying potential land purchases and new school construction.
6. Identify environmental sustainability measures made during new school construction or renovation that are aligned to Board priorities associated with sustainability.
7. Assure new school construction or renovation of existing facilities supports the innovative use of technology in those facilities.
8. Project life-cycle costs as capital decisions are made related to sustainability.
9. Develop and consistently administer facilities use guidelines that include permitted uses at each facility and applicable fees charged, clear user expectations, and consequences, including enforcement procedures, for users who fail to follow the established rules.
10. Determine growth patterns and recommend land acquisition and construction projects as needed.

The Superintendent may not:

11. Build or renovate buildings.
12. Authorize construction schedules and change orders that significantly increase cost or reduce quality.
13. Deny the public's use of facilities as per the Civic Center Act.

Legal Reference:

EDUCATION CODE

17210 et seq. School site criteria

17280 et seq. School facilities and The Field Act

35010 Control of district; prescription and enforcement of rules

38130-38137 Civic Center Act

35160 Authority of governing boards commencing January 1, 1976

PUBLIC CONTRACT CODE

20111 Expenditure for equipment, materials, supplies, or services and awarding public works contracts

20118.4 Authorization for change orders

22002 Definitions regarding what is and is not a public project

Adopted: April 24, 2007

Revised: June 28, 2011

Revised: July 24, 2012

Revised: March 10, 2015

Revised: June 23, 2015

Revised: April 25, 2017

Revised: March 26, 2019

Monitoring Method: *Internal report*

Monitoring Frequency: *Annually*

Facilities

The Superintendent will assure full community notification prior to any building or renovation projects.

Small projects – adding portables and electronic marquees

- Notification:
 - Cabinet presentation of project, not less than 30 days prior to scheduled Board approval, to include renderings, draft copy of letter to homeowners within the 500' radius.
 - For written notification of homes within 500 feet, the letter must contain a clear description of the project, any detailed renderings, a proposed timeline, and a phone number in case of questions
 - Principal, teachers, parents and homes within 500 feet of the school address
 - Seven (7) days advance notification in the newspaper

Large projects – new school or building construction, historical building modification or remodel, solar canopies, shade structures and communication towers:

- Notification
 - Cabinet presentation of project, not less than 30 days prior to scheduled Board approval, to include renderings, draft copy of letter to homeowners within the 500' radius and to city governments to be read into their record.
 - For written notification of homes within 500 feet, the letter must contain a clear description of the project, any detailed renderings, a proposed timeline, and a phone number in case of questions
 - Principal, teachers, parents and homes within 500 feet of the school address
 - 20-day advance notification in the newspaper
 - Public hearing at a Board Meeting

Allowable Exceptions – On a case-by-case basis, Cabinet can direct staff to notify community members outside of these guidelines.