

## UCR AP Readiness Student Instructions for 2022-23

- Registration is only required once for the year.
- You are required to attend 2 classes during the day – 1 class in **the AM Session (8:50 am – 10:45 AM) & 1 class in the PM Session (11:00 am - 1:00 PM)**. You are free to choose whichever class you wish; the choice is yours. All the classes are offered both AM & PM Sessions.
- At 8:50 AM, Log-on to your 1<sup>st</sup> class & **RENAME YOURSELF IN ZOOM.**
- PLEASE USE THE FOLLOWING FORMAT FOR YOUR SCREEN NAME – Use **First Name Last Name and School**. PLEASE SEE THE SCREEN NAME INSTRUCTIONS BELOW.
- Attendance will be taken using this link <https://bit.ly/ucr2022> + your screen name information via Zoom + the evaluation at the end of the day.
- Appropriate dress and camera background is expected.
- Stay “muted” during session unless participating at the Instructor’s direction.
- Do not take photos or engage in “private chats” with other students.
- You may leave your video “off” unless directed to turn on by the Instructor
- **At 8:50 AM**, click on the Zoom Link Agenda your first class using the link on the Agenda. YOU MUST Sign-In for the AM Session at <https://bit.ly/ucr2022>
- **AM Session Instruction begins at 9:00 AM.**
- **At 11:00 AM**, click on the Zoom Link Agenda your first class using the link on the Agenda. YOU MUST Sign-In for the PM Session at <https://bit.ly/ucr2022>
- **PM Session Instruction begins at 11:05 AM.**
- **At 12:50 PM**, Complete the Student Evaluation at the end of each APR day - <https://bit.ly/ucreeval2022>
- **Breaks are built into the schedule.**
- ENJOY YOUR DAY!!!

### **How do I change my screen name in Zoom?**

**To change a display name, students should follow the steps below:**

1. Once In the Zoom Room, there are 3 dots on the top right hand corner of your image/window.
2. Click on the dots and choose "Rename"
3. Enter your name as – First Name Last Name, School
4. After clicking the blue "OK" button, your new name will appear.