

Sunny Sands Elementary School
Palm Springs Unified School District



69-310 McCallum Way, Cathedral City, CA 92234

Telephone (760) 770-8635 FAX (760) 770-8641

Re: *End of the Day Dismissal Procedures in Grades K-5*

Dear Parents,

This is just a reminder of the end of the day dismissal procedures. After reading the letter if you have additional questions please call the school office for assistance.

Key Dismissal procedure information:

1. There are designated pick up/loading area for students before & after school. DO NOT leave your car unattended in this area. The curbs in these areas are painted yellow.
2. There is a drive thru area where cars can exit after they have picked up students. There is NO STOPPING or PARKING in this area.
3. Students in Grades Kinder, 1 & 2 will walk out with their teachers thru the side gate (near the digital marquee).
4. Students in grades 3-5 will walk out with their teachers through the back gate and walk towards the front of the school.
5. There are still designated pick up areas for students along McCallum (areas are marked in yellow).
6. There is no student pick up allowed on curbs that are painted red.

Options for picking up students afterschool:

1. Meet them at the back or the side gate
2. Meet them at the circular patio area at the front of the school
3. Pull up to the yellow curbs on McCallum
4. Pull up to the pick-up area at the front of the school.

To avoid additional congestion and confusion at the end of the school day ***parents are not allowed to pick up students at classrooms. When exiting the parking lot please turn right only during dismissal time. This will help with the flow of traffic and allow quicker pick up of students.***

If you choose to pick your child up in the pick-up area in front of the school your child will be waiting in the circular patio area. ***Please drive into the front pick-up area and pull forward as far as you can (this will allow as many cars in as possible and help eliminate traffic on the street).*** Once you have pulled forward students will be directed to walk to your car to load up. If a student does not see you, continue to pull your car forward and ask a nearby teacher to call your child.

A map of the dismissal procedures is attached.

Students are supervised at pick-up areas for 20 minutes after the final bell, until 3:50 P.M. At the end of 20 minutes students are escorted to the office or benches inside the school. Office staff members then make phone calls home. When students are picked up late, they must be signed out in the office.

If you pick up your child, please make the end of the school day safe and calm for everyone by:

- Parking in appropriate places
- Picking your child up at the curb (do not allow your child to cross in front of any vehicles)
- Arriving before 20 minutes have elapsed after the final bell,
- Not blocking cross walk areas at any time
- Demonstrating courtesy, patience, and safe driving while on or near our school grounds.
- Remembering that the busiest time is the first 10 minutes after dismissal, so plan carefully.
- Never leave your car unattended in a red or yellow curb zone.

Please make pick-up arrangements for your student prior to the start of school and avoid picking your child up early/late from school!

Thank you,

Pamela Horton
Principal