

## **Board Committees/Liaisons**

The Board may create committees to assist with Board work. If committees are established, they will be used exclusively to support the work of the Board as described in Policy BC-3, and will never be created or used to assist the Superintendent in any operational area.

1. Board committees and other such entities by whatever name created by the Board, are intended to support the Board's work, not to direct, advise, assist or oversee the staff. Committees customarily will prepare recommendations for Board consideration. Board committees will have no authority over staff, and may exercise demands on staff time and organizational resources only to the extent authorized in this policy.
2. Board committees may not speak or act for the Board unless specifically authorized. The roles and authority of all Board committees are carefully stated in this policy to assure that committees fully understand their responsibilities and extent of authority, and to assure that committee work will not usurp or conflict with the Board's own authority or conflict with authority delegated to the Superintendent.
3. Committee members/liaisons will report back to the full board at board meetings immediately following the committee meetings.

### **Board Committees/Liaisons:**

**A. Name: Legislative Network Liaison**

**a. Purpose/Charge:**

- 1) Represent the Board's interests in state and federal issues

**b. Membership:**

- 2) Board Member

**c. Term:** Until December 31st of each year

**d. Authority Over Resources:** Reasonable staff support, travel costs as budgeted

**B. Name: Bond Committee**

**a. Purpose/Charge:**

- 1) Study and recommend to the Board proposed bond elections
- 2) Recommend to the Board selection of consultants, bond counsel, financial advisors and underwriters
- 3) On behalf on the Board, interface with consultants, bond counsel, financial advisors and underwriters
- 4) Recommend other actions related to administration of bond programs

- b. **Membership:**
  - 1) Board Member
  - 2) Board Member
  - 3) Superintendent
  - 4) Assistant Superintendent of Business Services
- c. **Term:** Until December 31st of each year
- d. **Authority Over Resources:** Reasonable staff support

C. **Name: Naming Committee**

- a. **Purpose/Charge:**
  - 1) Naming or renaming of schools, non-school buildings/individual buildings or athletic facilities and mascots.
  - 2) The Committee shall be responsible for soliciting, receiving and evaluating name suggestions and will submit its recommendation to the Superintendent of Schools for consideration by the Board of Education.
  - 3) Recommend to the Board the broad framework and general criteria for creating opportunities for soliciting naming rights for District facilities.
- b. **Membership:**
  - 1) Board Member
  - 2) Board Member
  - 3) Building level administrator
  - 4) Resident of the attendance area within which the facility is located
- c. **Term:** Until December 31st of each year
- d. **Authority Over Resources:** Reasonable staff support

D. **Name: Head Start Parent Policy Committee**

- a. **Purpose/Charge:**
  - 1) To be informed of the management procedures and functions necessary to implement a high-quality program.
  - 2) To understand the Head Start philosophy and the role of parents and the Policy Council or Policy Committee in the Head Start shared governance structure, including the need to secure approval of policies and procedures by the grantee Policy Council or delegate Policy Committee.
- b. **Membership:**
  - 1) Board Member
  - 2) At least eight elected Head Start parents
- c. **Term:** Until December 31st of each year
- d. **Authority Over Resources:** Reasonable staff support

E. **Name: Sponsored Naming of Facilities**

a. **Purpose/Charge:**

- 1) Recommend to the Board application procedures for those interested in giving money to the District in exchange for naming;
- 2) Recommend to the Board the criteria for sponsoring opportunities and selection criteria;
- 3) Review applications and potential opportunities, vet against approved Board criteria, and recommend to the Board for final approval of naming and receipt of monies.

b. **Membership:**

- 1) Board Member
- 2) Board Member
- 3) Superintendent
- 4) Assistant Superintendent of Business Services
- 5) Director of Facilities

c. **Term:** Until December 31st of each year

d. **Authority Over Resources:** Reasonable staff and legal support

F. **Name: Foundation for PSUSD Committee**

a. **Purpose/Charge:**

- 1) Define relationship with the Foundation & PSUSD
- 2) Identify designation of resources to support PSUSD Board vision and goals
- 3) Address equitable distribution and use

b. **Membership:**

- 1) PSUSD Board member
- 2) PSUSD Board member
- 3) PSUSD Superintendent or Designee
- 4) Foundation Board member
- 5) Foundation Board member
- 6) Foundation Director

c. **Term:** Until December 31st of each year

d. **Authority Over Resources:** Reasonable staff support.

G. **Name: Audit Committee**

a. **Purpose/Charge:**

- 1) To recommend external auditors.
- 2) To review annually the external auditors' performance, reporting any issues.
- 3) To serve as liaison to the external auditors.

- 4) To review and report on the annual financial statements and audit findings report.
- 5) To review with the external auditors the auditing process, any significant difficulties encountered during the audit including any restrictions on scope of work or access to required information.
- 6) To meet at least two times annually as a Committee and at least once annually with the external auditors.

b. **Membership:**

- 1) PSUSD Board member
- 2) PSUSD Board member
- 3) PSUSD Superintendent
- 4) PSUSD Assistant Superintendent of Business Services

c. **Term:** Until December 31st of each year

d. **Authority Over Resources:** Reasonable staff support

H. **Name: Equity Committee**

a. **Purpose/Charge:** 1) To work with the Superintendent to review current policies, procedures, programs, and staff professional learning for the promotion of education equity.

b. **Membership:**

- 1) PSUSD Board member
- 2) PSUSD Board member
- 3) PSUSD Superintendent
- 4) PSUSD Assistant Superintendent of Educational Services

c. **Term:** Until December 31<sup>st</sup> of each year

d. **Authority Over Resources:** Reasonable staff support

**Legal Reference:**

**EDUCATION CODE**

*35010 Control of district; prescription and enforcement of rules*

*35024 Executive committee*

*35160 Authority of governing boards commencing January 1, 1976*

*35160.5 Conditions for receipt of apportionments and inflation adjustment; adoption of rules and regulations relating to specified policies*

**GOVERNMENT CODE**

*54950-54963 The Ralph M. Brown Act*

Adopted: April 24, 2007

Revised: February 10, 2009

Revised: January 26, 2010

Revised: February 8, 2011

Revised: January 24, 2012

Revised: March 27, 2012

Revised: May 22, 2012

Revised: July 24, 2012

Revised: January 22, 2013

Revised: March 13, 2013

Revised: October 14, 2014

Revised: March 10, 2015

Revised: April 25, 2017

Revised: October 10, 2017

Revised: March 26, 2019

Revised: January 20, 2020

Revised: June 29, 2021

**Monitoring Method:** *Board self-assessment*

**Monitoring Frequency:** *Annually*